



**EMPLOYEE CANDIDATE
AUTHORITY TO RELEASE INFORMATION**

Ms.

Mrs.

Mr. _____

(Applicant)

We appreciate your interest in _____

(Company Name)

As part of our normal procedure for processing applications, an inquiry into your qualifications and suitability for the position may be conducted during the next few days. The inquiry typically concerns information on an applicant's character, general reputation, qualifications, reference checks, a criminal record search and verification of information on your employment application.

Would you please read the following statement and indicate your agreement by signing below.

I _____ authorize all persons, agencies, business organizations, schools, companies, police forces, corporations, credit bureaus and agency or clerk of court of municipal or provincial government; to supply your company and/or its agent (s) (Corporate Inquiry Systems), any information concerning me. I release and hold harmless your company and its agent(s) (Corporate Inquiry Systems) and their directors, officers, agents, servants and employees from and against all claims, demands, liabilities, responsibilities, loss or damages of any kind howsoever arising, which may hereafter be sustained by myself, in law or in equity, related to or occasioned by and any activities of whatsoever nature incidental thereto relating to this inquiry as a result of disclosure of information. I understand that this information will be treated in a confidential manner by your company and its agent(s) (Corporate Inquiry Systems).

(signature)

(date)

The information requested below is solely for the purpose of positive identification. This is not an offer of employment. You are not obligated to provide the following:

S.I.N. _____

DATE OF BIRTH: _____