



User Agreement: This document ensures only approved user(s) from your organization are authorized to conduct background checks.

This agreement by and between Corporate Inquiry Systems and the below mentioned company (User) and/or its designated agent(s) shall consist of the following understandings and conditions applicable for research and for the purpose of conducting either Pre-Employment Background and/or Contractor/Vendor inquiries on behalf of the Client.

Business Name: _____

Address: _____

Province/City: _____

Phone #: _____ Fax #: _____

Contact Name: _____ Contact Number: _____

1. All information requested by Client is for the Client's exclusive use. All information provided by C.I.S. would be held in strict confidence and kept confidential, except to the extent that law requires disclosure to others. Information on applicants for employment will be requested only by Client's designated representatives.
2. Client will be billed for services conducted on its behalf. Payment must be made upon receipt of the billing invoice date. Late payments will be assessed an interest charge of up to 2.0% per month, not to exceed the legal limit for such charges.
3. C.I.S. agrees to undertake the information requests in an expeditious manner as its resources and commitments permit. C.I.S. shall have no responsibility or liability for any costs or expenses incurred by Client if C.I.S. is unable to provide the requested information in a timely manner.
4. Information supplied by C.I.S. is collected, compiled and organized by C.I.S., however, it is developed by others. Therefore, for the fee charged, C.I.S. is not an insurer or guarantor of the accuracy of the information. C.I.S. shall use its best efforts in performing the services contracted for and to report the results to user in a prompt and timely manner.
5. Client agrees to release C.I.S. and its officers, agents, employees, independent contractors and any person or entity and its affiliates from

which C.I.S. obtained any information, from any liability for any negligence in connection with the preparation of any report for Client, and from any liability, cost or expense suffered by Client directly or indirectly from any such report.

6. Client agrees not to sell, transfer, assign or otherwise disclose any information provided to Client by C.I.S. to any other person or entity. C.I.S. reserves the right to withhold any information requested by Client if C.I.S. has reason to believe that Client will use such data for an unauthorized purpose. If C.I.S. does withhold any information for such reason, Client nevertheless will be obligated to pay charges for the work C.I.S. has performed up to the date that C.I.S. concludes that such information will not be released to Client.
7. This agreement shall insure to the benefit of C.I.S. and Client and shall be the obligation of their successors and assigns. Client agrees not to assign its rights or obligations under this agreement without prior written approval of C.I.S.
8. Client hereby agrees to indemnify, defend, and hold harmless C.I.S. and it's affiliated companies, Officers, agents, employees and independent contractors for any costs C.I.S. and/or it's affiliated companies incur or any damages they suffer arising from Client's use of data furnished by C.I.S. or any breach of this agreement.
9. Should a court of competent jurisdiction declare any part of this agreement void or otherwise unenforceable, such decision shall not affect the enforceability or effect of any other provisions of this agreement.

Accepted this _____ Day of _____

Customer/User Company Name

Signature

Corporate Inquiry Systems

Accepted this _____ Day of _____

Print Representatives Name

Signature